

Minutes Bristol 2012

Board members present (Holiday Inn) – Silvana Galderisi (SG), Dean Salisbury (DS), Oliver Pogarel (OP), Armida Mucci (AM), Lukasz Konopka (LK), Eric Sellers (ES)

Also present were non-voting members Norman Moore (NM) and Nash Boutros (NB), and invitees Rushiraj Laiwala, Apurva Makadiya, Elizabeth Zimmerman

- Discussion of a new Editor for journal. NB is soliciting nominations. Question of having 5 person panel nominate 2 people each. NM proposed having Associate Editors help until his replacement is determined, which was accepted.
- NB made several advertising suggestions. ES pointed out no one reads hardcopy journals and suggested we do fully digital. No final agreement was reached.

Meeting was put on hold so that executive council could meet prior to moving to Medical Center.

Executive council closed meeting

SG went over action plan from 2011-2012.

1. incorporation of non-profit society
2. completion of past unsettled tax returns
3. transfer of office from Atlanta to Tennessee
4. transfer of journal and membership to SAGE – increase IF

Proposal to nominate NB as Honorary member – vote must be (and was) unanimous

Meeting resumed 2:20 pm at Medical Center

- A. ECNS nonprofit status – up to date in IL and CT. Will dissolve in CT and stay in IL.
 - a. ECNS tax status – recognized by IRS again, we owe a \$3000 fee, working with accountant to resolve penalty
 - b. We must make sure to pay incorporation fees and taxes yearly to stay current
- B. Treasurer's report –
 - a. Merchant account:
 - i. conference cost = \$13, 141.14, conference fees = \$23,845 = profit ~\$10,000
 - ii. Fees for accountant, etc about \$17000 on hand
 - b. Checking account:

- i. beginning balance \$4,937.78, ending balance \$11,435.40
- c. ~\$28,000 on hand between two accounts (follow up with ES for total, he's saying \$10,000)

ES closed by indicating we should continue to grow the treasury and be able to pay for speakers, etc in future. SG stated that going forward we need to be able to pay for keynote lecturers, and this should be a line item in the budget. SG also suggested we find sponsors for the speakers. DS suggested that ES make a projection next year based on growth of treasury for making subaccounts earmarked for speakers, awards, taxes, incorporation fees, etc.

SG moved to accept the Treasurer's report, seconded by OP, motion accepted.

C. 2011 Minutes were read and approved, pending editing of typos.

D. Secretary's report

- a. SG, Thomas Dierks (ISNIP) and Wolfgang Skranadies (ISBET) developed a more-or-less formal set of ground rules for meetings.
 - i. Question of publishing abstracts when hosted by different societies. ECNS will continue to publish abstracts unless the hosting Society has a prior agreement with another publisher.
- b. NB & OP raised the question of ECNS-sponsored workshops at other meetings (see later discussion)
- c. Membership categories – approved amendment of Bylaws necessary. We agreed on the following:
 - i. Two main membership categories:
 - 1. Full/Associate: with option of print or e-only journal. Associate members will be designated so as they are non voting (those are the individuals without advanced degree who want to join us). SAGE will just add this designation for our purposes.
 - 2. Trainees/Special offers. This category will include students, residents and post-docs. Those who joined on the special promotion last year will be handled under this category. This is a \$100 and includes e-journal only.
- d. DS made a motion to change official Society address to TN, OP seconded, motion adopted.

E. Conference Committee (IBW was absent)

- a. 2013 Conference – Int Cong on basic and clinical multimodal imaging sept 5-8, Geneva. 5 societies, ECNS, ISNIP, ISBET, neuromag, neuroimaging. Great timing, fast, efficient, good tight schedule. (we need to utilize their infrastructure – will contact them). Need to get link on our webpage. Up to 20 symposia.

- b. Need to work out hosting rotation going forward.
- c. Motion was made to name SG Co-Chair of the Conference Committee. DS seconded, motion passed.

F. Publications\Website Committee: Last year we continued to review website, especially AM. Quality control was being done. ABEN link appeared, and we worked with Jon Richards (web master) to fix protocol for listings. OP, new Secretary and President-elect, stepped down, and AM was nominated and accepted to become new Chair of Committee. NM mentioned the need for reminders to keep content updated. Discussion was made for getting a new webmaster. Will check with SAGE.

- a. New AWARDS page – past award winners will be listed
- b. New members will be solicited for committee
- c. DS will oversee setting up a facebook page
- d. SG suggested videos for website. NM suggested we also videotape talks.

G. Membership Committee

- a. NB identified the first issue to define the role of the membership committee.
- b. First proposal, sponsor a booth at the APA meeting (NFP educational), cost ~\$1300. Second proposal for booth at neuroscience meeting – about \$600. Discussion was had whether \$2000 should be put aside from budget for booths. SG argued the investment would be better spent on internet or web initiatives. Motion was made by DS to allocate funds up to \$2000 for a booth, seconded by NM. Motion passed unanimously.
- c. Second proposal – special offer for trainees half price off (\$40 for them and \$40 by us for online version of journal). Council member has the right to recruit junior members Motion was made by NB, seconded by NM, motion passed unanimously. LK brought up the need for a junior track at the meeting specialized for such trainees. OP felt that hard copies were important for the trainees to have a palpable product, such that edocs were often ignored. LK also mentioned the need for membership certificates. Membership list will be circulated to council members after being vetted by membership Committee. LK suggested welcoming new members to journal; NM suggested newsletter would be better place (available online as well).

H. PharmacoEEG Committee: LK discussed the charge of the in the Chicago area or US with clinical relevance.

- a. NM suggested we get IPEEG involved. SG reported she did not have great success. NB is going to their meeting to see if he could develop a relationship.

- b. DS made a suggestion for development of a symposium for next year.

I. Examination Workgroup Committee:

- a. 5 subcommittees were formed, with 5 chairs – standard eeg (NB), qEEG (Leslie P), sleep (Bernd), ep (huggerl), therapeutic stimulation (deskalaskis). Current charge is to come up with the 2 or 3 bonafide indications for clinical intervention supportable by the literature. Position paper to be developed.
- b. Suggestion was made for a 6th subcommittee for pharmaco EEG (Lukasz). However, Lukasz will take over the qEEG subcommittee and development of certification test.
- c. DS inquired whether the charge was to be publication of standards or development of a certification exam. Really, both. qEEG needs a test asap. But also a paper on evidence-based use.

Miscellaneous – Norman wondered if officer terms could be longer. SG mentioned that 2 terms could be up to 6 years. Bylaws currently state “2 consecutive 2 year terms”. Discussion was made, and we agreed 4 years was reasonable, and the role of assistant Treasurer was a good solution for that particular Officer. SG moved to make an exception to allow Treasurers to have 3 terms, seconded by OP, passed unanimously.